



# TEC

DEVELOP TALENT. HONE SKILLS.

# 2020

**LOSS CONTROL**

## Supervisor/Foreman

**July 7-9**

**Medina EC, Dilley**

**Register by: June 29**

Three-Day Training School  
Classroom Exercises

To register online, go to [texas-ec.org](http://texas-ec.org).



**Texas Electric Cooperatives**

A Touchstone Energy® Cooperative 



# TEC 2020

## LOSS CONTROL

### SUPERVISOR/FOREMAN

July 7–9, 2020 • Medina EC, 1718 West 117, Dilley 78017

#### COURSE INFORMATION

##### Course Description

This three-day course is designed to prepare foremen and supervisors for the challenges of being an effective and successful leader. Participants will gain insight into what people respect in leaders. Among other topics, the course discusses: what management looks for in a leader, what subordinates expect, characteristics of effective leadership, responsibilities that come with leadership and the position, and current regulations in the electrical industry.

##### Objectives

- Developing traits of a successful leader
- Understanding generational differences in the workforce and how to communicate with others
- Application of problem solving and critical thinking
- Application of effective communication and listening skills
- Application of current regulations and responsibilities of the position

##### Course Schedule

8 a.m., Tuesday, July 7–noon, Thursday, July 9

##### TUESDAY, JULY 7

- 8:00 a.m. **Welcome/Course Overview**  
Responsibilities of Leadership  
Gaining Respect  
Becoming a Better Listener
- Noon **Lunch on your own**
- 1:00 p.m. **Problem Solving/Critical Thinking**  
(breakout session)  
Generational Differences and How to Communicate with Others
- 4:30 p.m. **Adjourn**

##### WEDNESDAY, JULY 8

- 8:00 a.m. **Review Day 1**  
Motivating Others  
Managing Friends  
Understanding Delegation
- Noon **Lunch on your own**
- 1:00 p.m. **Dealing with Conflict**  
Regulations and Procedures Part 1
- 4:30 p.m. **Adjourn**

##### THURSDAY, JULY 9

- 8:00 a.m. **Review Day 2**  
Regulations and Procedures Part 2
- Noon **Adjourn**

##### Class Limit

25 students

##### Continuing Education Units and Continuing Professional Education Hours

These courses may be eligible for CEUs or CPEs, depending on the governing body. For completion of the Loss Control School, TEC will automatically provide a certificate of completion that may be used to apply for CEUs/CPEs. TEC is registered with the State Board of Public Accountancy as a CPE sponsor. Registration with the board does not constitute an endorsement by the board as to the quality of the CPE program.



# TEC 2020

## LOSS CONTROL

### SUPERVISOR/FOREMAN

July 7–9, 2020 • Medina EC, 1718 West 117, Dilley 78017

### REGISTRATION FORM

Register by: June 29, 2020. [Click here to register online.](#)

**Please print clearly.**

One registration form per attendee. Duplicate as necessary.

Name \_\_\_\_\_

Title \_\_\_\_\_

Cooperative/Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Supervisor's Email \_\_\_\_\_

Registration Fees	By June 29	After June 29
<input type="radio"/> <b>Member Registration</b> (lunch not included)	\$650/person	\$700/person
<input type="radio"/> <b>Nonmember Registration</b> (lunch not included)	\$950/person	\$1000/person

**Registration cancelation policy:** All changes or cancelations must be made by email to [tknipstein@texas-ec.org](mailto:tknipstein@texas-ec.org). No refunds will be issued for cancelations made fewer than 15 days before the event. Cancelations made more than 15 days before the event will receive a full refund, minus a \$50 charge per student or substitution.

Signature \_\_\_\_\_

**Fax completed form to: (512) 763-3390. Questions:** Tami Knipstein, (512) 486-6271 or [tknipstein@texas-ec.org](mailto:tknipstein@texas-ec.org)

**Training Location: Medina EC, 1718 West 117, Dilley 78017**

**Suggested Places To Stay:** Attendees are responsible for making their own hotel room reservations.

**Best Western Plus  
Lytle Inn and Suites**  
19876 I-35 South  
Lytle 78052  
830-772-4949

**Days Inn Lytle**  
19525 McDonald St.  
(I-35 Exit 131)  
Lytle 78052  
1-800-225-3297

**Holiday Inn Express  
and Suites**  
624 Las Palmas Blvd.  
Cotulla 78014  
(830)-879-2000

**Comfort Suites**  
617 Las Palmas Blvd.  
Cotulla 78014  
(830) 879-2220